



Mayor's Office of Community Mental Health

Position Title: Community Mental Health Intern

Job ID Number: 46021

Education Level: Graduate

The Mayor's Office of Community Mental Health is seeking an Intern to support the Office's strategic partnership initiatives and policy work related to strengthening the mental health system serving vulnerable populations in New York City. The Intern will report to the Deputy Director overseeing children, youth and family initiatives.

About the Office:

The Mayor's Office of Community Mental Health oversees strategies to fill critical gaps in mental healthcare so every New Yorker, in every neighborhood, has the support they need. Building on the strong foundation of ThriveNYC, the Office partners with city agencies and nearly 200 non-profit organizations to implement innovative programs that reach people with the highest need – those with serious mental illness, those affected by trauma, and those living in historically under-served neighborhoods. The Office also provides strategic policy guidance to activate every part of City government to promote mental health for all.

About the Role:

The ideal candidate will have a strong interest in health, mental health equity, and wellness, as well as excellent analytical, organizational and communication skills. Additionally, the Intern will have the following main responsibilities:

- Interns will collaborate with staff and work on a range of projects. These projects may include conducting research, attending meetings, managing incoming inquiries, analyzing data, drafting briefings, staffing events, and assisting with outreach.
- Interns support special projects related to mental health and take a lead role in one child/youth/family specific mental health project which may include but are not limited to the following:
 - Partnering with other youth centered city agencies to develop a strategic plan to improve equitable access to activities that enhance wellness.
 - Conducting a needs assessment and developing a strategy for improving the availability of mental health and social resources for NYC families at risk.
 - Designing youth/family focused educational and promotional content on the Office's website.
 - Developing key performance metrics and performing quality assessment of youth anti- stigma campaigns/initiatives.
- Through the bi-weekly Speaker Series, interns will learn more about the inner-workings of City government. These talks are held at historic City Hall, and guest speakers include Deputy Mayors, Commissioners, Program Directors, and other senior staff. Interns will also have the opportunity to tour various Mayors' Office facilities across our city.

