



## Mayor's Office of Climate and Environmental Justice

**Position Title:** Outreach & Research Intern  
**Job ID Number:** 46034  
**Education Level:** Undergrad, Graduate

The Mayor's Office of Urban Agriculture is seeking a outreach & research intern who is passionate about advancing urban agriculture on several fronts in New York City.

### **About the Office:**

The Mayor's Office of Climate and Environmental Justice (MOCEJ) integrates sustainability, resiliency, and environmental justice into one coordinated approach across several climate and environmental offices, including the Office of Environmental Remediation (OER), the Office of Environmental Coordination (OEC), and the Office of Urban Agriculture (MOUA). MOCEJ is committed to improving environmental quality for all, prioritizing front line communities, seeking to redress current and past injustices and inequities while creating economic opportunities for all. Through science-based analysis, policy and program development, and capacity building, MOCEJ leads the City's efforts to ensure that New York City is minimizing its contributions to climate change, preparing to adapt and protect New Yorkers from extreme weather and multiple climate hazards, and giving every New Yorker a meaningful voice in our city's future.

The Office of Urban Agriculture leads the City's efforts to increase access to and production of locally grown food, strengthen climate resiliency, and spur economic activity throughout the five boroughs. Through research, policy development, advocacy, and community outreach MOUA aims to address the climate, health, and food disparities in our natural and built environments. Through collaboration with other city agencies, MOUA advances urban agriculture on several fronts: environmental justice, gardens, urban farms, food equity, workforce development, and building a green, resilient economy.

### **About the Role:**

Candidate will aid in all research projects and outreach efforts carried out by the office including surveys, reports, policy papers, event coordination, and social media initiatives. They will report to the Director and Deputy Director. The ideal candidate will be committed to working in the urban agriculture space, have excellent organizational, writing, and communications skills, and be comfortable working in a fast-paced environment.

Responsibilities include but are not limited to:

- Conducting surveys
- Collecting and analyzing data
- Preparing materials for submission to the Director & Deputy Director
- Participating in subcommittee meetings
- Coordinating events

- Posting on social media channels

**Qualifications:**

- 3+ years of experience and/or study in urban agriculture
- Excellent organizational, writing, and communications skills, project planning, ability to work in a fast-paced environment.
- College Student candidates must be an enrolled and registered student accumulating credits. Matriculation at an accredited college or graduate school. Employment is conditioned upon continuance as a student in a college or graduate school.

**Salary:**

Undergraduate College Students:      \$15.75 per hour

Graduate Students:                              \$17 per hour

**To Apply Select: [2023 Summer Internship Program Application](#)**

Applicants can select and apply to a maximum of three (3) positions within the application. A completed application includes:

- Most recent resume
- Cover letter
- One (1) essay question
- All required fields completed

**The Office of the Mayor and the City of New York are equal employment opportunity employers.**

The Adams Administration values diversity — in backgrounds and in experiences that is reflective of the city it serves. Applicants of all backgrounds are strongly encouraged and welcomed to apply.

For current job opportunities in the NYC Mayor’s Office visit the [Mayor’s Office Job’s Page](#)

If you are a qualified individual with a disability or a disabled veteran, you may request a reasonable accommodation if you are unable or limited in your ability to access job openings or apply for a job on this site as a result of your disability. You can request reasonable accommodations by contacting Human Resources at [HR@cityhall.nyc.gov](mailto:HR@cityhall.nyc.gov).